**American Association for Laboratory Animal Science**

**District 5 Annual Meeting, May 9-11th, 2018**

*Nationwide Hotel and Conference Center*

*Hosted by: Central Ohio Branch*

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| **Vendor Responsibilities*** **Wednesday, May 9th**
	+ Table area set-up between 5pm-7pm
	+ Vendor area open during Welcome Reception 7:00pm -9:00pm.
* **Thursday, May 10th**
	+ Vendor area open 8:00am to 4:00pm
	+ Breakdown
	+ Awards Banquet 7:15pm
* **Friday, May 11th**
	+ No Vendor responsibility.
 | **Hotel Information*** **Nationwide Hotel and Conference Center**

100 Green Meadows Dr  Lewis Center, OH 43035 614-880-4300 TF: 866-233-9393* **Reservations:**

 Now– April 1th, 2018 **Online:** [**https://www.reseze.net/servlet/WebresResDesk?hotelid=1382&arrivalMonth=05&arrivalDay=09&arrivalYear=2018&1nightsStay=1&adults=1&groupId=136128&check\_avail=Check+Availability**](https://urldefense.proofpoint.com/v2/url?u=https-3A__www.reseze.net_servlet_WebresResDesk-3Fhotelid-3D1382-26arrivalMonth-3D05-26arrivalDay-3D09-26arrivalYear-3D2018-261nightsStay-3D1-26adults-3D1-26groupId-3D136128-26check-5Favail-3DCheck-2BAvailability&d=DwMFAg&c=FGzDrZ8hK6OoO1oc9Smc5l64O0n3B5aByDFzrvN9KLI&r=rqudNvJtW8YTVxk8UwHPxjgwnVwOeaLuCb-U_ZO7vg9o_RarOp2VLPpKUnotbZRI&m=iXQkPcFGS2AA9zWL-t2DZcGxE28dOsgR2YEtOLSw3i0&s=Fnhx4vOhD63TA2KLAW2rKazLsojcxUn39p9tJLz2mCE&e=) **Group ID: 136128**  **Phone:** 1-866-233-9393Special group rate of $140/night for a deluxe room. Must reserve by April 11, 2018 to be guaranteed a room at that rate. |
| **Standard Vendor Registration: $425.00**Registration for 2 representatives Includes: * Opening Reception Dinner on Wednesday; Breaks, Lunch and Awards Banquet on Thursday, Friday breaks and seminars
* One (1) 5’ table and 2 chairs

**Additional Representative(s) each:** **Member $150.00, Non Branch Member $175.00**Full Meeting Registration (May 11-13) Includes: * Wednesday - Welcome Reception
* Thursday - Seminars, Breaks, Lunch, Awards Banquet
* Friday – Breaks, Seminars

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**Vendor Sponsorship Options**

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| --- | --- | --- | --- | --- |
|  | Bronze | Silver | Gold | Platinum |
| Cost | $0-199 | $200-499 | $500-699 | $700-above |
| Printed Program Recognition  | Business Card size | 1/4 page | 1/2 page | Full page |
| Event Recognition (during meeting) | NA | On AV during breaks/lunch | Welcome Reception | Banquet |
| Choice of Booth | NA | NA | After platinum chooses | First come, first serve |

**AALAS D5 Vendor Registration Form: (Due by March 14th, 2018)**

|  |  |
| --- | --- |
| Representative Name: |  |
| Company: |  |
| Address: |  |
| City, State, Zip: |  |
| Phone: |  |
| Contact email: |  |
| 2nd Representative Name: |  |
| 2nd Representative Email: |  |
| 3rd RepresentativeName: |  |
| 3rd RepresentativeEmail: |  |

**Vendor Sponsorship Level: *(Please write $ amount in Box and Initial.)***

|  |  |  |  |
| --- | --- | --- | --- |
| **Bronze*****($0-199)*** | **Silver** ***($200-499)*** | **Gold** ***($500-699)*** | **Platinum** ***($700-above)*** |
|  |  |  |  |

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| --- | --- |
| **Will you need electrical service for your booth?** | Circle one:Yes No |

**Please Make Checks Payable to: Central Ohio Branch AALAS**

|  |  |
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| Total Amount Enclosed:*(Add Sponsorship amount and vendor registration)* |  $ |

**Send Completed Form and Payment to:**

COB AALAS/D5 Vendor Registration

Attention: Crystal Sims

400 W 12th Ave

101 Wiseman Hall

Columbus, OH 43210

Please email form seperately if using paypal to joann.petty@nationwidechildrens.org

Checks/Money orders made out to: Central Ohio Branch AALAS

\***PayPal Payments:** **Submit completed form to aalascob****@gmail.com**

Please note although we can accept donations via PayPal, we prefer that donations are made by check due to the associated processing fees that the branch will incur. To register visit: [**http://**](http://southernohio-branch.squarespace.com/)**www.cobaalas.org** and click on “District 5 AALAS Conference/Vendor Registration” and use the PayPal buttons. When adding additional registrants (beyond the 2 included), processing fees apply in PayPal checkout.

**Additional Vendor Sponsorship Options**

(Printed Program Recognition and Break Recognition)

Meet the Exhibitors-Cocktail Reception - Minimum $150 donation per vendor

-This is an evening reception with drinks and appetizers.

Zoo Welcome Event- Each $30 sponsors one person-we anticipate 50 people ($1500)

Awards Dinner - Minimum $150 donation per vendor

**Description of Outings \_ \_ \_ \_ \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Golf Outing –** Delaware Golf Club, 3329 Columbus Pike Delaware, OH 43015

Phone: 740-362-2582Date: Wednesday, May 9th, Shotgun start at 9:00 AM. Please be at the course by 8:40 AM

Game: 4 person scramble/best ball with lunch and your favorite beverages. Prizes will be awarded at the D5 banquet on May 10th.

**Email Colleen.Kander@andersonsinc.com**

Vendors pay at the course and attendees are free.

**Columbus Zoo and Aquarium**

Enjoy admission to the zoo, an exclusive animal presentation in the Heart of Africa exhibit and lunch! The Columbus Zoo and Aquarium is home to more than 10,000 animals representing over 600 species from around the

globe.

Please email joann.petty@nationwidechildrens.org or sparks.287@osu.edu with any questions!